

## OBJECTIVE

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The Beedie Luminaries Scholarship Program aims to give promising BC students the opportunity to advance their education, achieve their dreams and inspire others.

The program will support resilient students facing financial adversity who have the academic readiness and desire to create positive change in their lives. Scholarship recipients will join a strong, diverse, well-connected support network of Beedie Luminaries students and program alumni as well as community leaders and mentors.

## NUMBER, VALUE AND DURATION OF SCHOLARSHIPS

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In its 2019 pilot year, the Beedie Luminaries Foundation will support 50 scholarships for the following:

- \$10,000 CAD for a bachelor degree program, tenable for up to four consecutive years or until the first bachelor degree is obtained; OR
- \$7,500 CAD for a diploma or a trades program, tenable for up to two consecutive years or until the first diploma is achieved, or first trades program is completed.

The Beedie Luminaries Foundation plans to establish a network for Beedie Luminaries scholars and future alumni of the program. The Beedie Luminaries network will offer student events and support, including:

- Invitations to Beedie Luminaries events;
- Invitations to join Beedie Luminaries on-line community groups;
- “Stay on Track” student support;
- Access to mentors; and
- Paid summer internship opportunities.

## ELIGIBILITY

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An eligible 2018/19 applicant must:

- Be a Canadian citizen or permanent resident for at least three years;
- Be a resident of British Columbia, residing in the Lower Mainland;
- Be in their final year of high school, entering into full-time studies in a first bachelor degree, first diploma, or first trades program at one of the eligible post-secondary institutions

below;

- Be ineligible for the BC Tuition Waiver Program (for former youth in care),
- Have a minimum cumulative average of 75% (or equivalent) for grade 11 and available grade 12 marks; and
- Have faced financial adversity.

Eligible post-secondary institutions:

- University of British Columbia;
- Simon Fraser University;
- Capilano University;
- Kwantlen Polytechnic University;
- Langara College;
- Douglas College;
- British Columbia Institute of Technology; and
- Justice Institute of British Columbia.

#### FIELD OF STUDY / PROGRAM REQUIREMENTS

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- There are no restrictions on the program of study or discipline.
- Program must be of a minimum of 2 years in duration.

#### CONDITIONS AND RESTRICTIONS

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- Depending on the curriculum, an applied bachelor program may be considered either as a university-level program or a college-level program;
- Students must commence their post-secondary studies in September 2019;
- Students must be enrolled in full-time studies at one of the eligible institutions listed in the “Eligibility” section of this document;
- The scholarship may be withdrawn if the student fails to make appropriate academic progress (according to the individual school’s criteria), fails to obtain sufficient grades to pass a year or complete a program, withdraws from full-time attendance at the selected institution, or commits a crime;
- Employees of Beedie and their dependents are not eligible to apply; and
- A Beedie Luminaries Scholarship cannot be held concurrently with any other financial awards that total more than \$2,500 per year.

#### ADMINISTRATOR

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Scholarship Partners Canada, a division of Universities Canada, administers the scholarship program on behalf of the Beedie Luminaries Foundation. Universities Canada’s mandate is to facilitate the development of public policy on higher education and to encourage cooperation among universities

and governments, industries, communities, and institutions in other countries.

Universities Canada is associated with leading firms in nearly every sector of the economy through its provision of scholarship services and management of more than 120 different scholarships programs on behalf of corporations, government agencies and private foundations throughout North America. For additional information, please visit [www.univcan.ca](http://www.univcan.ca).

Beedie Luminaries retains the right to change and/or end the sponsorship of the scholarship plan without notice.

## SELECTION PROCESS

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The Beedie Luminaries selection of scholarship recipients is made by experts from the community and educational institutions in British Columbia. The selection process will be conducted in three phases:

- Phase 1: Each application is read and scored by two experts on the Beedie Luminaries reader panel.
- Phase 2: An in-person selection committee will select shortlisted candidates for in-person interviews.
- Phase 3: The Beedie Luminaries Foundation will conduct in-person interviews\* to determine award recipients.

Once the selection process is complete, decisions are irrevocable.

\*Applicants must make themselves available for an in-person interview in April 2019. Only finalists will be invited to an interview.

Evaluation criteria:

- Demonstration of financial adversity;
- Clarity of the applicant's educational goals, focused commitment and academic readiness, according to BC's new curriculum set of core competencies;
- Applicants' proven work ethic, grit and resilience in the face of adversity;
- Responses to short-answer questions on the application form;
- Community and home contributions and/or extracurricular activities; and
- Quality and relevance of the reference letters, and a brief personal video file.

All applicants will receive confirmation by email of the results of the selection process, once available.

## SUCCESSFUL APPLICANTS

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Successful applicants will receive confirmation of their scholarship in May. Recipients will be required to complete the online scholarship acceptance process and forward proof of registration from the educational institution they will be attending. It is the responsibility of the recipient to keep Scholarship Partners Canada informed of any changes to their contact information through the online portal.

The names, videos and photographs of successful applicants may be used in promotional initiatives for the Beedie Luminaries Foundation.

## PAYMENT

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Payments for this program will be made as follows:

- Scholarship Partners Canada will forward payment of the tuition portion of the scholarship (\$5,000 for a bachelor degree program and \$3,750 for a diploma or trades program) to the institution on behalf of the Beedie Luminaries Foundation. The institution will be instructed by Scholarship Partners Canada to apply the payment to all tuition-related expenses and to refund any unused funds directly to the student. The tuition payment will be paid out once at the beginning of the fall term. Proof of registration must be submitted to Scholarship Partners Canada upon acceptance of the award in the student portal.
- Scholarship Partners Canada will forward payment of the stipend portion of the scholarship (\$5,000 for a bachelor degree program and \$3,750 for a diploma or trades program) directly to the recipient on behalf of the Beedie Luminaries Foundation. The stipend payment will be paid out once at the beginning of the fall term. Proof of registration must be submitted to Scholarship Partners Canada upon the acceptance of the award in the student portal.

Scholarship payment(s) will only be issued upon completion of the scholarship acceptance process and the submission of all required supporting documentation by Scholarship Partners Canada.

It is the recipient's responsibility to ensure that payment of tuition fees is made within the defined time frame set by the educational institution regardless of the timing of the scholarship payment.

Payment by the institution to the student will be made in accordance with the normal practice of the educational institution.

## APPLICATION PROCESS

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1. Submit an online application by visiting <https://portal.scholarshippartners.ca/welcome/BeedieLuminaries/>
2. It is the applicant's responsibility to ensure that all supporting documents have been received and accepted. This can be done through the online portal.
3. An application with all supporting documentation must be submitted to Scholarship Partners Canada no later than the application deadline of February 15, 2019.
4. Applicants will be notified by email once their application has been received and processed by Scholarship Partners Canada. To ensure that all supporting documents have been received and accepted, visit <https://portal.scholarshippartners.ca/welcome/BeedieLuminaries/> to review your scholarship application information.
5. All communications regarding the Beedie Luminaries Scholarship will be done online via the student portal and via email.

## SUPPORTING DOCUMENTATION

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As part of this application, the supporting documentation described below is required. If any of these documents are not received and accepted, your application will be considered incomplete and will not be evaluated. Supporting documents must be received by Scholarship Partners Canada on or before February 22, 2019.

Documents may be uploaded through submitting an online application or sent directly to the address below.

### Letter of Reference (Academic) – Required

One letter of reference is required to support the application and must come from an individual who is not related to the applicant. The letter must come from a past or present teacher, school counsellor or administrator who knows the applicant and is familiar with his/her academic history.

### Letter of Reference (Community-based) – Optional

One letter of reference is optional to support the application and must come from an individual who is not related to the applicant. The letter must come from a person who is familiar with the applicant's contribution to the community, household and/or his/her engagement in volunteer and other extracurricular activities.

For assistance with the preparation of these letters, please refer to the instructions for references.

## Transcript

Please provide an official transcript of your grade 11 marks and any available grade 12 marks. A transcript will only be considered acceptable if it is presented on the official paper of the institution AND it bears the appropriate signature(s) and/or seal of the institution. Home school grades will only be accepted if they have been validated through a recognized, independent evaluation process.

Transcripts may be uploaded to the online application; however, an original copy may be requested at any time, in order to verify its authenticity.

## APPLICATION INQUIRIES

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Scholarship Partners Canada

Ref: Beedie Luminaries

Toll free: 1-844-567-1237

Fax: (613) 563-9745

E-mail: [awards@univcan.ca](mailto:awards@univcan.ca)

**Scholarship  
Partners Canada.**  
**Partenaires en bourses  
d'études Canada.**

PLEASE NOTE: If any of the application requirements noted above are not met, your application will be considered incomplete.

## LETTERS OF REFERENCE: GUIDELINES

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You have been asked to write a letter of reference on behalf of a student applying for a Beedie Luminaries Scholarship through Scholarship Partners Canada. Writing a letter of reference takes time and is greatly appreciated both by the applicant and by the program selection committee. Please ensure that the letter indicates the student's full name, is typewritten on school letterhead, is signed, dated and includes your contact information. The applicant would appreciate a prompt response in order to meet the application document deadline. All documents must be received by February 22, 2019.

The letter should be sent via email to [awards@univcan.ca](mailto:awards@univcan.ca) or via mail to:

Scholarship Partners Canada

Ref: Beedie Luminaries

1710-350 Albert Street, Ottawa ON K1R 1B1

To assist you in the preparation of this letter, please refer to the scholarship program guidelines and to the information below.

### Letter of Reference (Academic)

If you are providing a reference letter related to a student's academic performance, please state the length of time and the capacity in which you know the student. Please provide an overall picture of the student in the following areas:

- Personal character traits
- Strengths and weaknesses
- Academic history
- The applicant's educational goals, focused commitment and academic readiness, according to BC's new curriculum set of core competencies

In addition, please indicate if the applicant demonstrated resilience, extraordinary effort and ability to overcome adversity.

### Letter of Reference (Community-based)

If you are providing a reference letter related to volunteer/community contribution or extracurricular activities, please state the length of time and the capacity in which you know the applicant. Describe the applicant's role, their accomplishments and how their service and/or involvement has impacted the organization, the community or the individual students' household.

In addition, please indicate if the applicant demonstrated resilience, extraordinary effort and ability to overcome adversity.

Thank you very much for taking the time to support this applicant and contributing to a fair selection process.